

OAKSEY PARISH COUNCIL

Oaksey, Wiltshire

Councillors

Notice of Meeting and Summons to Attend

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Oaksey Parish Council is to be held on Thursday 16th April 2026, commencing at **7.00 pm** and you are summoned to attend.

Public Question Time – an opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. (Limited to 10 minutes depending on number of public) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman as soon as is possible.

Report from Wiltshire Councillor Chuck Berry.

1. **Apologies for Absence.** – Martin Davies and Jonny Cooper
2. **Parish Council Vacancies** – None
3. **Declaration(s) of Interest**
To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct as adopted in July 2012
4. **Minutes**
To receive and sign as a true record, the Minutes of the Meeting held Thursday 12th March 2026.
5. **Planning**
To consider or note planning matters received after the last Parish Council meeting
 - a) **Applications forwarded for observation.**
 - b) **Determinations –**
Application No: PL/2026/01238 Site Address: 3 THE STREET, OAKSEY, MALMESBURY, SN16 9TG. Application Type: Notification of proposed works to trees in a conservation area
Proposal: T1 Semi mature Birch tree - Dismantle. No objection
 - c) **Undetermined application**
PL/2026/00642 - Notification of proposed works to trees in a conservation area THE OLD RECTORY, THE STREET, OAKSEY, MALMESBURY, SN16 9TQ **Proposal:** T1 Common Horse Chestnut - Reduce crown height 2.0m below old pruning cuts and 1.0m inside old cuts on lateral spread. G2 Conifers x 2 - Reduce height to 9.0m.

Application No: PL/2025/09872 Application Type: Householder planning permission
Proposal: Proposed replacement of windows, new dormer, changes to first floor layout with provision of AC units to bedrooms, replacement of flooring. Extension to outbuilding with matching roof, replacement of oil tank for smaller tank, enclosure bin area and with new cycle storage with willow screen and dedicated gate. Site Address: The Latchets, The Street, Oaksey, Malmesbury, SN16 9TG Officer's Name: Kate Clark

Application No: PL/2026/00069 Application Type: Listed building consent (Alt/Ext) Proposal: Replacement of windows, new dormer, changed first floor layout with AC units, replacement

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flooring. Outbuilding extension, replacement smaller oil tank, new cycle storage with gate.
Site Address: The Latchets, The Street, Oaksey, Malmesbury, SN16 9TG Officer's Name: Kate Clark

Other planning issues:

6. Report from Chairman

7. Finance and Administration

To discuss and approve Annual Governance and Accountability Return 2025/2026 Form 2

To discuss and approve Annual Government Statement (section 1) to be signed/dated by Chair and Clerk

Certificate of Exemption to be signed/dated by Chair and Clerk

To discuss and agree Accounting Statement – (section 2) to be signed/dated by Chair and Clerk

To review Annual Internal Audit report (page 4)

To receive internal auditors report

Financial statement – previously circulated to all Councillors agreed and signed by Chairman.

To approve fixed assets -and signed/dated by Chair

To approve bank reconciliation and signed/dated by Chair

To agree variances and signed/dated by Chair

Agree dates for confirmation of the dates of the period for the exercise of public rights dates to be Wednesday 3rd June 2025 to Tuesday 14th July 2026

Agree timings for May meetings and refreshment costs

Receive letter of engagement for auditor

Bank Balance Opening 28/2/26 Unity Trust £41,123.17

Receipts

Payments (schedule below to be agreed)

06/3/26 Pet Waste Solutions	£134.40 Bin emptying
27/3/26 Sarah Squance	£ 52.00 Well Garden Inv 4
27/3/26 Roger Squance	£ 52.00 Well Garden Inv 4
27/3/26 Pet Waste	£134.40 Bin emptying
27/3/26 HMRC	£136.91
27/3/26 Janey Berry	£488.41
30/3/26 Roger Squance	£ 52.00 Well Garden Inv 7
30/3/26 Roger Squance	£ 52.00 Well Garden Inv 6
30/3/26 Roger Squance	£ 52.00 Well Garden Inv 5
30/3/26 Sarah Squance	£ 52.00 Well Garden Inv 7
30/3/26 Sarah Squance	£ 52.00 Well Garden Inv 6
30/3/26 Sarah Squance	£ 52.00 Well Garden Inv 5
30/3/26 Countrywide	£547.63 Grass cutting
31/3/26 Smith of Derby	£216.00 clock maintenance
31/3/26 Unity Bank	£ 6.00 Service charge

Closing Balance 31/3/26 Unity Trust £39,042.42

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Upcoming payments for approval.

£577.61 - Clerk's salary for April

£104 - Well Garden for April

£264.50 WALK subscription

£75.00 auditor (in vouchers)

8. Parish matters.

- a) **Bins, Roads, traffic & footpaths to include working with the Parish Steward and traffic calming-**
- b) **Playing Fields-**
- c) **Playground equipment –**
- d) **Defibrillator –**
- e) **Grant applications received-**
- f) **Communication to Clerk–Police report**
- g) **Events for coming year -**
- h) **Village Hall –**
- i) **Pub –**
- j) **Golf Course-**

9. Matters for the next meeting. Agenda items to be with clerks by 5th May 2026

10. Next meetings will be at the Village Hall on Thursday 14th May 2026. The parish meeting will start at 6.30 pm and the annual meeting of the parish will start at 7.00pm