

OAKSEY PARISH COUNCIL

Oaksey, Wiltshire

Councillors

Notice of Meeting and Summons to Attend

In accordance with Schedule 12, para 10 (2) of the Local Government Act 1972 notice is hereby given that a Meeting of Oaksey Parish Council is to be held on Thursday 12th March 2026, commencing at **7.00 pm** and you are summoned to attend.

Public Question Time – an opportunity for members of the public to address the Parish Council on any Council matter before the meeting commences. (Limited to 10 minutes depending on number of public) Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman as soon as is possible.

Report from Wiltshire Councillor Chuck Berry.

1. Apologies for Absence. –

2. Parish Council Vacancies – None

3. Declaration(s) of Interest

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct as adopted in July 2012

4. Minutes

To receive and sign as a true record, the Minutes of the Meeting held Thursday 8th January 2025.

5. Planning

To consider or note planning matters received after the last Parish Council meeting

a) Applications forwarded for observation.

Application No: PL/2025/09872 Application Type: Householder planning permission

Proposal: Proposed replacement of windows, new dormer, changes to first floor layout with provision of AC units to bedrooms, replacement of flooring. Extension to outbuilding with matching roof, replacement of oil tank for smaller tank, enclosure bin area and with new cycle storage with willow screen and dedicated gate. Site Address: The Latchets, The Street, Oaksey, Malmesbury, SN16 9TG Officer's Name: Kate Clark

Application No: PL/2026/00069 Application Type: Listed building consent (Alt/Ext) Proposal:

Replacement of windows, new dormer, changed first floor layout with AC units, replacement flooring. Outbuilding extension, replacement smaller oil tank, new cycle storage with gate.

Site Address: The Latchets, The Street, Oaksey, Malmesbury, SN16 9TG Officer's Name: Kate Clark

Application No: PL/2026/01238 Site Address: 3 THE STREET, OAKSEY, MALMESBURY, SN16

9TG. Application Type: Notification of proposed works to trees in a conservation area

Proposal: T1 Semi mature Birch tree - Dismantle. Officer's Name: Caroline Gamble Direct

Line: 01225 718220

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b) Determinations –

PL/2025/09727 Householder planning permission Proposal: Alterations to garage to form ancillary accommodation Site Address: Manisty, The Street, Oaksey, SN16 9TF

PL/2025/09408 - Householder planning permission **Site Location:** Oaksey Court, The Street, Oaksey, SN16 9TF **Proposal:** Proposed conversion of outbuilding to ancillary accommodation **Applicant Name:** Mr & Mrs Michael & Vanessa Woodhouse **Officer Name:**

c) Undetermined application

PL/2026/00642 - Notification of proposed works to trees in a conservation area THE OLD RECTORY, THE STREET, OAKSEY, MALMESBURY, SN16 9TQ **Proposal:** T1 Common Horse Chestnut - Reduce crown height 2.0m below old pruning cuts and 1.0m inside old cuts on lateral spread. G2 Conifers x 2 - Reduce height to 9.0m. **Applicant Name:** Mr Liversidge **Officer Name:** Caroline Gamble

Other planning issues:

6. Report from Chairman

7. Finance and Administration

Review and agree financial regulations
Review and agree financial risk assessment
Review and agree financial internal controls checklist
Review and agree IT policy
New planter
Employer's NI contributions
Licence application for Runway Festival

Bank Balance Opening 31/12/25 Unity Trust £43,676.47

Receipts

Payments (schedule below to be agreed)

09/1/26 Pet Waste Solutions	£134.40 Bin emptying
09/1/26 Parish Online	£258.00 New website
09/1/26 Janey Berry	£ 16.50 Stationary
09/1/26 Janey Berry	£120.00 wheely bin stickers
09/1/26 Time to get online	£115.00 Website hosting
19/1/26 Janey Berry	£488.41 Salary
19/1/26 Oaksey Village Hall	£100.00 Room rental
19/1/26 HMRC	£ 89.20
23/1/26 Roger Squance	£52.00 Well Garden
23/1/26 Sarah Squance	£52.00 Well Garden
23/1/26 SLCC	£40.00 membership underpayment
31/1/26 Unity Bank	£ 6.00 Service charge
12/2/26 Pet Waste	£134.40 Bin emptying
23/2/26 Pet Waste	£ 36.00 Bin Transfer Notice
25/2/26 HMRC	£416.98 Employee and Employers NI
27/2/26 Janey Berry	£488.41
28/2/256Unity Bank	£ 6.00 Service charge

Closing Balance 28/2/26 Unity Trust £41,123.17

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Upcoming payments for approval.

£577.61 - Clerk's salary for March

£104 - Well Garden for March

8. Parish matters.

- a) **Bins, Roads, traffic & footpaths to include working with the Parish Steward and traffic calming-** playing field bin.
- b) **Playing Fields-**
- c) **Playground equipment** – quote from David Ash
- d) **Defibrillator** –
- e) **Grant applications received-**
- f) **Communication to Clerk**—letter regarding pavement request from Coppice Close to shop.
- g) **Events for coming year** – Feedback from village networking event. Litter pick on 29th March.
- h) **Village Hall -**

9. Matters for the next meeting. Agenda items to be with clerks by 2nd April 2026

10. Next meeting will be at the Village Hall on Thursday 9th April 2026 and will start at 7.00pm.